



Chandler - Arizona
Where Values Make The Difference

**PURCHASING ITEM
FOR
COUNCIL AGENDA**

1. Agenda Item Number:

21

2. Council Meeting Date:

January 23, 2014

TO: MAYOR & COUNCIL

3. Date Prepared: December 17, 2013

THROUGH: CITY MANAGER

4. Requesting Department: City Manager

5. SUBJECT: Information Technology Temporary Staffing

6. **RECOMMENDATION:** Recommend approval of the utilization of National Joint Powers Alliance (NJPA) Contract #021610-MPI for Information Technology temporary staffing services with ManpowerGroup US in an amount not to exceed \$90,000.

7. **HISTORICAL BACKGROUND/DISCUSSION:** Information Technology has historically hired temporary employees to assist in special projects or to backfill vacant positions by utilizing competitively bid temporary staffing agreements. These temporary employees have specialized skills in specific technical areas which complement Information Technology staff and work on a temporary basis for a specific assignment. In particular, the resource that will be utilized has previously worked for the City of Chandler on a project basis doing similar work requiring minimal training with existing City systems. This resource will assist with maintaining day-to-day operations of the City's financial and human resources systems while full-time IT staff are devoted to assisting with implementation of the Portal for Electronic Payment Processing Integration (PEPPI) Project.

8. **EVALUATION PROCESS:** NJPA is a public agency serving as a municipal contracting agency under the legislative authority of the State of Minnesota. NJPA's primary purpose is to create national cooperative contract purchasing opportunities and solutions on behalf of its members which include all government, education and non-profit agencies nationwide. National aggregation of product and equipment demand and volume result in aggressive and competitive pricing. NJPA competitively bid and awarded a one-year contract to ManpowerGroup US in 2010 and it has been extended for the final term through 2014. Staff determined the use of this contract to be in the best interest of the City in order to secure a specific resource that has previously completed work for the City, has specific required knowledge needed skillsets, and is familiar with existing City systems.

9. **FINANCIAL IMPLICATIONS:** Funds for temporary contract employees are budgeted in – 401.1285.5219.0.6IC071.0 General Government Capital Projects, ITOC Capital, Other Professional Services, Electronic Payment Processing, \$37,000 and 101.1180.5219.0.6IC071.0 General Fund, Management Services Administration, Other Professional Services, Electronic Payment Processing, \$53,000.

10. **PROPOSED MOTION:** Move to approve the utilization of NJPA Contract #021610-MPI for Information Technology temporary staffing services with ManpowerGroup US in an amount not to exceed \$90,000.

APPROVALS

11. Requesting Department

Rachelle Faherty, IT Applications Support Manager

12. Department Head

Steven Philbrick, Chief Information Officer

13. Procurement Officer

Carolee Stees, CPPB

14. City Manager

Rich Dlugas